

LIEDERBACHSCHULE

Guide for parents



We are colorful and diverse!

Contact persons and secretary office

Secretary office

The working hours of the school's secretary office are Monday to Friday from 8:00 to 12:00 o'clock.

S. Schrenker

Phone: 069-3399760

e-mail: poststelle@liederbachschule.liederbach.schulverwaltung.hessen.de

School principals:

J. Klein Headmaster

B. Langenbruch Deputy Headmaster

J. Schlachter Second Deputy Headmistress

Homepage: www.liederbachschule.de

School parents council:

Head of school parents council: A.-L. Maréchal-Haas

e-mail: seb.liederbach@gmx.de

Further information about the school parents council can be found on the school's website.

School support association:

e-mail: foerderverein@liederbachschule.de

First day of school

Welcome ceremonies for new pupils of year 1 take place on the first and second day after the summer school holidays. Parents will receive a written invitation, stating whether the ceremony for their child will take place on either the first or the second day after the summer holidays.

Parents

Parents are an important partner for our school community. We would like to work respectful and closely with each other.

Parents evenings

Parents evenings take place twice per school year. During parents evenings, the class teacher of your child will provide important information. You can get to know other parents, and ask questions. Please attend these parents evenings.

Parents representatives

During the first parents evening, the parents of each class vote two parent representatives. These two parents will share information from the school with the parents in their class, and assist if there are any problems.

Parents information

You can find all important information on the school's website (www.liederbachschule.de). Letters from the school to parents will be shared electronically or as hard copies (put into your child's cardboard communication folder). It is important that the school has your up-to-date e-mail address and phone numbers, so that the school can contact parents if needed.

English lessons at primary school

From grade 3, children will have English language lessons for 2 hours per week. Further information will be shared on the parents evening.

School holiday / last day before school holiday

On the last day of school before school holidays, classes will end after the 3rd lesson. The 3rd lesson ends at 11:00 o'clock.

School breakfast

Pupils have a second breakfast together in the classroom. A healthy breakfast containing fruit, vegetables and nuts strengthens the children and helps them to keep fit. Please give your child a breakfast box and a drinking bottle for school. The school would like to eliminate plastic waste at breakfast – thank you for your cooperation on this matter.

Lost & found items

You may find lost clothes, shoes and bags in the lost & found items box. This box can be found near the main entrance doors.

Any items remaining in the lost & found box during holidays will be removed from the box.

Public library Liederbach

Our school cooperates closely with the Liederbach public library (address: Im Kohlruf 2). We run joint projects and events with the library. You and your children can borrow books or games from the library.

Overnight school trips

All pupils take part in an overnight school trip during year 3 or year 4. It lasts 5 days, and will cost no more than 300 Euro.

Class teacher

Each class has a class teacher. He or she is the contact for your child and the class. Each class teacher has their own e-mail address.

Cost for photocopies and workbooks

To cover the cost of photocopies and workbooks for your child, the school will collect at the beginning of the school year 50 Euro per child.

Sickness

When your child is sick and cannot attend school, please send an e-mail to the secretary office: poststelle@liederbachschule.liederbach.schulverwaltung.hessen.de or call the secretary office between 8:00 and 8:30 o'clock by phone: 069-3399760.

Shopping lists

Before the end of the school year, children will receive a list of material to buy for the start of the new school year. The child will need these items for the following school year. Please ensure to buy these items on time, ahead of the start of the new school year.

Religious education / ethics lessons

We offer children either ethics lessons or religious education lessons for christian religions. When you enrol your child to school, you decide for which one of the two options you register your child. Your child must attend either ethics or religious education classes.

School rules and school break rules

Parents will receive a copy of the school rules („Schulordnung“) either when you enrol your child with the secretary office, or when your child has his or her first day of school.

School social worker (“UBUS”)

Christina Weil is our school social worker. She can assist children and parents when they have difficulties. You can make an appointment by contacting the school's secretary office.

Start of school

School starts in the morning at 8:15 o'clock.

School reports

Children in year 1 receive a school report without grades. School reports are handed out on the last day of school before the summer holidays.

Children from year 2 onwards receive their school reports with grades. School reports are handed out on the last day of school before the summer holidays.

Children in year 3 and year 4 receive half-term school reports as well as school reports at the end of the school year.